



M-57 Contract Submittal Form

SCSHFDA, 300-C Outlet Pointe Blvd., Columbia, SC 29210, (803) 896-9001 www.schousing.com

This form, along with all applicable documents must be submitted with each contract.

HOME Recipient: Date:

HOME Award #: Activity #:

Property address /project name:

Person Completing Form:

Name of Contractor/Firm: Woman Owned Business?: Yes No

Address: Owner Racial/Ethnic:

Federal ID #: Type of Contract:

Contract Amount: Date Executed: Scope of Work:

Documents to be submitted with All contracts:

- M-55 HOME Contract Provisions (included in the contract)
- M-9 Debarment Certification Form *Include a copy of search results from SAM.gov
- Documentation of Contractor's Hazard/Liability Insurance
- M-56 SC Illegal Immigration Reform Act Certification Form
- M-58 Conflict of Interest Certification Form

Documents to be submitted if applicable:

Is contract subject to Section 3? Yes No If yes, provide a completed M-11E Certification of Section 3 Business

Is contract subject to Davis-Bacon? Yes No If yes, the wage decision must be included in the contract and a M-10F Receipt of Contractor Guide must be provided.

Does the contract include Lead Hazard Reduction? Yes No

If yes, provide a copy of the contractor's certification to perform lead hazard reduction work.

Byrd Anti-Lobbying Certification Form M-59 (submit for all contracts of \$100,000 or more)

I hereby certify that the method of procurement of the above named contractor is consistent with the applicable requirements of SCSHFDA's HOME procurement policies for open and free competition or with applicable provisions of local procurement procedures, whichever are more stringent. Further, I certify that all items required for submission of a contract to the Authority are included in this transmittal and that the contract document contains all applicable federal and state provisions. I understand that failure to include all applicable provisions may result in the return of the contract and cause delay of contract approval.

Name of Authorized Recipient (typed)

Signature:

Title: